



CONSTITUTION

1 Name and affiliation

The club will be called *Wisewood Wizards*

Wisewood Wizards will be:

- a specialist subsection of *Wisewood Sports Club*
- *affiliated to City of Sheffield Basketball Development Group*
- *affiliated to England Basketball*

2 Aims and objectives

The overarching aims will be those of the Constitution of *Wisewood Sports Club*. In pursuit of those aims, the basketball section of the club will work with *City of Sheffield Basketball Development Group* towards the following objectives:

- to offer coaching, participative and competitive opportunities in basketball in order to meet the wide range of presented needs and abilities of club members;
- to promote the club within the local community, Sheffield and within the basketball community;
- to ensure a duty of care and appropriate levels of safety to all members of the club;
- to provide all its services in a way that is fair to, and inclusive of, all its members so that all present and future members receive fair and equal treatment.

3 Membership

Membership should consist of Officers and Members of the club.

All Officer and Members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and Codes of Conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Officer
- Associate Officer
- Full member
- Associate member
- Junior member
- Life member.

4 Membership fees

Membership fees will be set annually and agreed by the Executive/ Management Committee or determined at the Annual General Meeting.

England Basketball registration fees will be paid on an annual basis.

Training and competitive fees will be paid by weekly subscription.

5 Officers of the club

The officers of the club will be:

- *Wisewood Sports Club* Development Officer
- *Wisewood Wizards* Chair
- *Wisewood Wizards* Honorary Secretary
- *Wisewood Wizards* Treasurer
- *Wisewood Wizards* Team managers
- *Wisewood Wizards* Coaches
- *Wisewood Wizards* Assistant Coaches
- *Wisewood Wizards* Trainee Coaches

Officers will be elected annually at the Annual General Meeting. This will be held in July of each year.

All officers will retire each year but will be eligible for re-appointment. Each officer may hold more than one office if roles cannot be fulfilled otherwise.

6 Committee

The club will be managed through the Management Committee consisting of:

The Officers of the club

Only these posts will have the right to vote at meetings involving the Management Committee.

The Management Committee will be convened by the Secretary of the club and held no less than four times per year, including the Club AGM

The Management Committee will also represent the Club at least once every year in two other contexts:

Wisewood Sports Club

City of Sheffield Basketball Group

The quorum required for business to be agreed at *Wisewood Wizards* Management Committee meetings will be: 3

The Management Committee will be responsible for adopting new policy, Codes of Conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7 Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31 March.

An **audited** statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary in the first week of June. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of Officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be *3 of the Officers, 25% of the Membership.*

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9 Discipline and appeals

All complaints regarding the behaviour of Officers and/ or Members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of *Wisewood Sports Club.*

11 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM, EGM or scheduled Management Committee Meeting.

Version notes

This version has been revised from the original 7 November 2006 version in order to integrate the basketball section within the wider remit of *Wisewood Sports Club*

This version has been amended October 2007 following the departure of Geoff MALTBY, Wisewood Club Development Officer, to another post.

12 Declaration

Wisewood Wizards hereby adopts and accepts this constitution as a current operating guide regulating the actions of members and officers.



SIGNED:

DATE: 10 October 2007

Name: Keith FAULKNER (Mr) *Wisewood Wizards* Club Chair

SIGNED: DATE:

Name: Maggie BIRT (Ms)..... *Wisewood Sports club Development Officer/ NOPES Team Leader*